

# Research Proposal Submission Instructions for 2009 Funding

## Specific Information

Provide the following information for each project proposal. The proposal must be typed in **no less than 12 point type, double spaced, and a maximum of eight pages including cover and summary page** (only the first eight pages will be read). Restrict the use of scientific acronyms in your proposal.

## Outline for Proposals

### Cover Page

- Complete accompanying form “The Advanced PRRS Research Proposal Cover Page”. If you do not have a form, contact Trudy Luther at 816-236-2780, or by e-mail [tluther@bi-vetmedica.com](mailto:tluther@bi-vetmedica.com), to obtain one.
- Use form as cover page for each proposal copy.
- Include a one page Curriculum Vitae for the primary investigator and each co-investigator with the proposal and attach at the end of the proposal (not included in maximum eight pages).

### Project Summary

- Complete accompanying form “The Advanced PRRS Research Proposal Summary” may also be obtained from Trudy Luther at 816-236-2780, or by e-mail [tluther@bi-vetmedica.com](mailto:tluther@bi-vetmedica.com).
- The entire form must be limited to one page. Provide the information in non-technical language.

### Current Status of Problem

- Give a brief literature review.

### Describe Earlier Related Research

- Research in this area or closely related field by principle investigator, not more than five citations.

### Project Objectives

- List multiple objectives separately and explain clearly the research questions to be answered.

### **Procedures to Achieve Objectives**

- Include details of Experimental Design and Methods.
- Discuss and reference all assays, procedures, and statistical tests used in the study.
- Document demonstrated expertise with proposed lab procedures.

### **Schedule/Timeline**

- Give timelines for proposed research (maximum of 12 months).

### **Value of Proposed Research**

- Explain the value of the research to the swine industry and relevance to producer priorities (one paragraph).

### **Budget for Project**

- Overhead and indirect costs will NOT be covered by research funds, this includes all staff salaries. However, graduate student support, student hourly labor, and post-doctoral support are allowed. No equipment over \$500 is allowed, this does not include disposable equipment such as test tubes, etc.
- Costs covered by this award must be indicated in a three column format (i.e. University, Advanced PRRS Research Award, and Total).
- List other funding requested or anticipated support for this project.

### **Letter of Recommendation**

- Up to two letters of recommendation regarding the objective and importance will be accepted.

### **Submission Instructions – PLEASE FOLLOW PRECISELY**

- Make a copy of the cover and summary page of this booklet and attach as the first and second page of each proposal.
- Attach a one page Curriculum Vitae to the back of the proposal.
- Attach any university information/signature pages behind the Curriculum Vitae.
- Fax copies will NOT be accepted.
- Send one original (paper clipped) and 5 stapled copies of your proposal to arrive **by January 1st, 2009 to**

**Boehringer Ingelheim Vetmedica Inc  
1620 N. Woodbine Road  
St. Joseph, Missouri 64506-2002  
USA**

**Attn: Trudy Luther**

**Mark the envelope “The Advanced PRRS Research Award”**